

Made a searching and fearless moral inventory of ourselves.

- 1. Read **Step Four** in "Step Into Action"
 - Highlight anything that hits you deeply
 - Write a word or two in the margin as to Why?
- 2. Read Members of SA Share in "Step Into Action"
 - Highlight anything that hits you deeply
 - Write a word or two in the margin as to Why?
- 3. Read Step Into Action Step Four in "Step Into Action"
- 4. Open and review my example file
 - o Go to Google Drive and the **Step 4** folder
 - Open the file "Rick's Step 4 Spreadsheet.pdf"
- 5. Start working on your own Step 4 Inventory
 - a. Option 1 Make your own on paper
 - You may follow the directions and make your own inventory on paper.
 - b. Option 2 Print PDF
 - Go to Google Drive and the Step 4 folder
 - Open the file "Step 4 Spreadsheet Template.pdf"
 - Print as many copies as you need
 - c. Option 3 Use Excel spreadsheet (requires Excel or similar app)
 - Go to Google Drive and the **Step 4** folder
 - Open the file "Step 4 Spreadsheet Template.xlsx"
 - Select File, Save As, rename and save to your own folder

